



Sanjivani Rural Education Society's

SANJIVANI COLLEGE OF ENGINEERING KOPARGAON, 423603

Date: 16/02/2019

The Minutes of the IQAC Meeting held on 15th February, 2019 at 4.35 PM

Members present:

Dr. D.N. Kyatanavar	Principal & Chairman
Mr. Amit N. Kolhe	Member
Mr. Vijay Naidu	Member
Prof. S. George	Member
Prof. N. S. Naik	Member
Prof. A.V. Brahmane	Member
Dr. S.V. Bhaskar	Member
Ms. D. P. Bhamare	Member
Dr. M. S. Bhayani	Member
Mr.K. M. Bhavsar	Member
Prof. R. G. Zope	Coordinator

The following members could not attend the meeting due to some prior professional commitments.

Mr Avinash Gawali	Member
Mr. Anil Zope	Member
Mr. Vijay Shejul	Member
Mr. Rishikesh Darandale	Member
Mrs. S. R. Dandwate	Member
Mr. S. M. Chine	Member

At the outset Dr D. N. Kyatanavar, Principal welcomed all the members of the Committee. Following points were discussed in the meeting:

1. Confirmation of minutes of previous meeting: It was resolved to approve the minutes of meeting of IQAC held on 27/09/2018.

2. Discussion on action plan based upon AAA audit: The IQAC cell discussed on action plan submitted by all the departments. It was decided during NAAC Academic and Administrative (AAA) audit that all capsule courses should be converted into certificate courses and the participants should be issued a good quality certificate. In this connection Principal suggested that to collect the details of such courses for AY 2018-2019 from all the departments and the responsibility was assigned to Prof. R. G. Zope coordinator IQAC.

3. Discussion on revised AQAR format (Revised as per Revised Accreditation Framework in November 2017): As per revised guidelines, Institute is required to submit AQAR on-line through NAAC portal. The recent changes in AQAR submission are:
i) AQAR of the preceding academic year need to be submitted to the NAAC within six months i.e. the institute should submit the AQAR before 31st December of every year.

- ii) Once the AQAR is submitted on-line by the institute, the e-acknowledgement copy will be sent to the Institute by the system itself. Institute can view the AQAR report in the portal, and the pdf version of the AQAR may be downloaded from NAAC web portal.
- iii) The login id for the the on-line submission for AQAR will be the e-mail id used for IQA(Institutional Information Quality Assurance).
- iv) The Institute may be advised to make a tab of NAAC in the Institute website for keeping record/file, peer team report AQAR, Certificate of NAAC and Accreditation outcome documents. All data related to NAAC can be put on this NAAC tab.


Prof. R.G.Zope coordinator IQAC elaborated various details of revised AQAR format (Part-A and Part-B). It was decided that members of IQAC should study the criterion in detail as per the allotment of criterion for the preparation of AQAR. Looking at requirement of revised AQAR format, it was decided that current student feedback forms will be revised as per the questionnaire provided by NAAC. This responsibility was assigned to Prof. Sebastian George.

4. Review of ISO 9001:2015 certification: IQAC cell congratulate ISO core team for receiving ISO 9001:2015 certification of the institute by TUV NORD, Mumbai. It is valid upto 05/11/2021.


5. Review of UG NBA accreditation: Review work of UG National Board of Accreditation (NBA) work was taken, it was found that updation of Self Assessment Report (SAR) and Preparation of NBA files as per SAR of Mechanical Engineering, Electronics and Telecommunication Engineering and Information Technology department undergoing accreditation process was completed along with documentation. Moreover, Principal suggested that at Institute level one committee is constituted for Mock NBA to visit these department on 25/02/2019 and 06/03/2019.

6. Faculty awards: Principal and Chairman IQAC congratulated Dr. S. V. Patankar, Civil Engineering department for Best Innovative Teacher under Quality Improvement Program for academic year 2018-2019 from Savitribai Phule Pune University, Pune and also for getting second best innovative idea for fly ash utilization with a cash prize of Rs. 3 lacs in National Thermal Power Corporation (NTPC) Ltd conference held at Raipur, Chhatisgarh. Dr. M.A Jawale HoD (Information Technology) was also congratulated for ISTE faculty regional award as best Engineering College teacher award for Maharashtra state. Dr. A.V. Damale Mechanical Engineering department qualified P.G. Diploma in Intellectual Property Rights, IGNOU New Delhi.

The meeting ended with vote of thanks to the Chair.


Prof. R. G. Zope
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Dr. D. N. Kyatanavar
Principal & Chairman IQAC
Sanjivani College of
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